Model Exam 1

1 Choose the correct answer:

1. Ms. Keiner is a Global Goals Ambassador for the ....
   a. United States b. United Nations c. United Emirates
2. You can use digital tools as .... to help others and contribute in social activities.
   a. YouTube b. the EKB c. social media
3. .... is an example of a commercial website.
   a. The EKB b. Amazon c. WordPress
4. You can use .... to check for spelling and grammar.
   a. Microsoft Editor b. Microsoft Excel c. Microsoft Windows
5. Nowadays, ... is/are being used instead of power generated from fossil fuels.
   a. solar energy b. natural gas and oil c. a&b
6. Humans use the .... system to communicate using numbers.
   a. binary b. decimal c. octal
7. You can use .... program to make a film from a selection of images.
   a. Movie Maker b. Excel c. Word
8. A web page's .... break up information and allow your audience to see what a particular section of your story is about.
   a. heading b. subheadings c. main text

2 Put (✓) or (✗):

1. You should always be respectful when communicating with others. ( )
2. The EKB offers material that is subject to copyright. ( )
3. All online information is trusted. ( )
4. Recorded videos are an example of asynchronous communication. ( )
5. The binary system uses only the values 1&2. ( )
6. It is not available to edit a Word document by different users at in different places. ( )
7. When researching a topic, you should first define a research question. ( )

Model Exam 2

1 Choose the correct answer:

1. Dr. Ponce de Leon uses technology to collect data to .... for the future.
   a. plan b. manage teams c. save energy
2. The number of slides in a presentation should not be more than .... slides.
   a. 10 b. 20 c. 30
3. Microsoft Word can be edited by numerous users in different locations, if there is an available ....
   a. keyboard b. printer c. internet connection
4. The .... system is called the base ten system.
   a. binary b. decimal c. octal
5. Computers understand .... signals.
   a. optical b. electrical c. a&b
6. You can use the internet to communicate ....
   a. synchronously b. asynchronously c. a&b
7. A Creative Commons search is a resource to find .... materials.
   a. copyright-free b. protected c. digital
8. The .... is/are (an) example(s) of reliable online libraries.
   a. Alexandria Digital Library b. EKB
   c. a&b

2 Put (✓) or (✗):

1. Synchronous communication occurs in real-time communication. ( )
2. Your story should not have a heading on your web page. ( )
3. The binary numbers system is called the base ten system. ( )
4. Dr. Diego used technology to reduce energy waste. ( )
5. Google Chrome is a type of browsers that comes with Windows. ( )
6. The purpose of non-commercial websites is to sell products or services ( )
7. CSR is an abbreviation for corporate social responsibility. ( )

Model Exam 3

1 Choose the correct answer:

1. .... allow(s) you to read more about the site before clicking on the link.
   a. Online libraries b. Meta information
   c. The Egyptian Knowledge Bank
2. The Egyptian Ministry of Environment started "Go Green" initiative in 2019, on the basis of ....
   a. social studies b. social responsibility c. a & b
3. If you're communicating with your teacher, you should use ....
   a. jokes b. titles c. his first name
4. The purpose of commercial websites is to ....
   a. provide information b. raise awareness c. sell products
5. In Egypt, a data and information management system was built to improve .... system.
   a. irrigation b. investment c. industry
6. In the decimal system, we use .... number symbol(s) to represent all possible numbers.
   a. one b. two c. ten
7. You can use .... to enhance a text or image in your presentation.
   a. audio b. video c. a & b
8. The font used in a PowerPoint presentation is recommended to be smaller than .... point size.
   a. 10 b. 20 c. 30

2 Put (✓) or (✗):

1. You should exhibit positive behavior in interactions with others. (   )
2. The Alexandria Digital Library is considered one of the unreliable online sources. (   )
3. You can't add videos or links within a collection in Microsoft Edge. (   )
4. Always be sure your message is clear when communicating online. (   )
5. Assigning roles to the group members is crucial when starting a project. (   )
6. All online sources are safe to download programs. (   )
7. AutoSum is used to divide cell values automatically in Excel. (   )

Model Exam 4

1 Choose the correct answer:

1. You can use Microsoft Word to create ....
   a. report b. web pages c. a & b
2. Computers use the .... system to store data more efficiently.
   a. binary numbers b. decimal c. octal
3. To add titles or labels of a graph, you can choose .... from the toolbar.
   a. Add Chart Element b. Format c. Change chart type
4. .... is an example of synchronous communication.
   a. Email b. Live TV show c. A recorded video
5. We can use specialized search engines, such as ....
   a. Bing b. Google Chrome c. a&b
6. The .... feature in Microsoft Edge organizes research in one place.
   a. Selections b. Collections c. Toolbar
7. .... includes short pieces of information about the website.
   a. Icons b. Menus c. About link
8. When you are making a video chat with your friend, your emotions will be ....
   a. visible b. invisible c. no correct answer

2 Put (✓) or (✗):

1. The 10-20-30 rule is used in MS Excel. ( )
2. You can put important text in a different color to emphasis specific information. ( )
3. The number 5 in the binary system is equivalent to (101) in the binary system. ( )
4. Dr. Ponce was unable to balance the power grid by moving the electricity. ( )
5. Extreme reactions to products are usually good indicators of a product's true value. ( )
6. The EKB includes articles, dictionaries, encyclopedias, and videos. ( )
7. Ms. Keiner was collecting litter data alone. ( )

Model Exam 5

1 Choose the correct answer:

1. Ms. Keiner used an app called .... to collect data about PPE litter.
   a. the Debris Tracker b. Zoom c. Satellite
2. .... is one of your responsibilities as a digital citizen.
   a. Privacy b. Respecting other's privacy c. a & b
3. Even in more formal situations, it's usually safe to use .... positive emojis.
   a. zero b. one or two c. more
4. .... communication is useful when you are writing about everyday matter to family and you need an immediate or quick response.
   a. Synchronous b. Asynchronous c. a & b
5. Thermostat is used in refrigerators to measure the ....
   a. temperature b. energy c. humidity
6. You can use .... to save the images you create and insert them into your document.
   a. Microsoft Word b. Paint c. email
7. You can change the color of a graph/chart using .... from the toolbar.
   a. Format b. Quick Layout C. Change chart type
8. Storyboards in MS PowerPoint allows you to ....
   a. plan your ideas b. make videos c. collect data

2 Put (✓) or (X):

1. Websites menus waste time when you search for information. ( )
2. Amazon is an example of commercial websites. ( )
3. Google Maps are considered accurate and they are regularly updated. ( )
4. You must install update for programs manually. ( )
5. WordArt is an amazing Excel feature. ( )
6. You can use Microsoft Word to create a web page. ( )
7. Digital books found on your device require an internet connection to be able to use them. ( )

Model Exam 6

1 Choose the correct answer:

1. Egyptian Knowledge Bank has content suitable for ....
   a. children only b. teachers only c. all ages
2. Peg Keiner uses .... to spread information about how to safely get rid of the problem of PPE.
   a. social media b. WhatsApp c. EKB
3. Customer reviews help customers decide if they want to .... a particular product or not.
   a. sell b. buy c. check
4. Online libraries such as .... have secure, verified information.
   a. Wikipedia b. the Alexandria Library
   c. social media
5. Dr. Diego develops the use of technology to build data systems related to ....
   a. renewable energy b. fossil fuels c. debris
6. In computer binary system, number (1) means ....
   a. on b. off c. pass
7. You can use .... to send your work to your colleague.
   a. Microsoft Word b. Paint c. email
8. .... Program is used to create tables and graphs.
   a. MS Word b. MS Excel c. MS PowerPoint

2 Put (✓) or (✗):

1. Be clear about your message when writing to someone for the first time. ( )
2. Commercial websites often include customer reviews. ( )
3. Synchronous communication is useful any time. ( )
4. The decimal number system is called base ten system. ( )
5. Graphs and charts are a good way to share data. ( )
6. Be sure the font size is easy to read in your presentation. ( )
7. You can save a web page from Edit menu. ( )

Model Exam 7

1 Choose the correct answer:

1. .... communication is a real-time communication between people.
   a. Synchronous   b. Asynchronous   c. both of them
2. .... is the language that will be displayed on a web browser.
   a. PHP   b. HTML   c. HMLT
3. You can use .... to add the values of cells in Excel.
   a. +   b. -   c. =
4. The binary system is used to send, receive and .... information on digital electronic devices.
   a. process   b. delete   c. store
5. If you download a software program, you can find the program in the .... folder.
   a. Installed   b. Favorite   c. Downloads
6. The electricity used by air conditioners in summer is .... the electricity used in winter.
   a. more than   b. less than   c. the same as
7. The meta information for the sites are placed .... each link.
   a. above   b. below   c. opposite to
8. Microsoft Edge is a/an .... that comes with Microsoft Windows.
   a. search engine   b. web browser   c. antivirus

2 Put (✓) or (✗):

1. A PowerPoint Presentation should present too much information. (   )
2. Photographs should be proper to your topic when you are designing a web page. (   )
3. You cannot attach a document to your email. (   )
4. We can use technology to solve many problems. (   )
5. Video chats and live television shows are examples of asynchronous communication. (   )
6. You can visit museums digitally through digital tools. (   )
7. We should depend on fake reviews when evaluating products and services. (   )

Model Exam 8

1 Choose the correct answer:

1. If you are writing to a person that you have never met, you should .... yourself first.
   a. introduce b. produce c. engage
2. One of the ways to respect online sources is to .... the sources.
   a. ignore b. credit c. download
3. Nonverbal communication doesn't show ....
   a. eye contact b. gestures & posture c. a & b
4. If someone writes a comment: "It is a very bad product, I wish I could evaluate it with zero!", this is considered a .... comment.
   a. positive b. negative c. none of the previous
5. .... communication doesn't (don't) occur in real time and doesn't (don't) require an immediate response.
   a. Synchronous b. Asynchronous c. Both of them
6. .... communication doesn't (don't) occur in real time and doesn't (don't) require an instant response.
   a. Synchronous b. Asynchronous c. Both of them
7. Dr. Ponce de Leon used .... to monitor the appliances.
   a. sensors b. thermostats c. WiFi
8. Computers only understand information represented by ....
   a. 1s b. 0s c. a & b

2 Put (✓) or (✗):

1. Being socially responsible includes being careful of the websites you use. (   )
2. The "Go Green" initiative covers only two environmental issues. (   )
3. Some websites have search engines inside. (   )
4. You can get the Editor online extension to use the Editor when you search or write emails. (   )
5. Specialized search engines may lead you to unreliable pages or unsafe pages. (   )
6. Some programs can be updated automatically. (   )
7. As a person in charge, be sure to answer any questions that your group members may have. (   )

Model Exam 9

1 Choose the correct answer:

1. You can use the .... in PowerPoint to offer alternatives to the normal black-and-white design of your presentation.
   a. Design tab b. View tab c. Insert tab
2. You can use .... to write a report.
   a. MS Word b. MS Excel c. MS PowerPoint
3. The .... system is called the base two system.
   a. binary b. decimal c. octal
4. To solve the problem of a screen freezing, you can use ....
   a. Alt, Tab, and Del b. Alt, Ctrl, and Del c. Alt, Ctrl, and Tab
5. .... communication is/are useful when you are writing about serious or complicated matters to someone you don't know well.
   a. Synchronous b. Asynchronous c. Both of them
6. Using Collections feature in Microsoft Edge, you can add ....
   a. videos b. images c. a & b
7. Websites can use information about the sites you visit to show .... about your interests.
   a. reviews b. advertisements c. information
8. The EKB and ADL websites have specialized ....
   a. personal information b. search engines
   c. a & b

2 Put (✓) or (✗):

1. Web pages include large images only. ( )
2. You can insert shapes in MS Word only. ( )
3. You have to discuss the tools needed to complete each section of the project after finishing the project. ( )
4. All software updates require a restart. ( )
5. Electricity uses in a certain town changes throughout the day. ( )
6. Online libraries sometimes include dictionaries, thesauruses, and encyclopedias in the same site. ( )
7. You can drag charts, graphs, links and texts into a collection in Microsoft Edge. ( )

Model Exam 10

1 Choose the correct answer:

1. When using EKB, ... help you to save time and find information easily.
   a. icons b. menus c. URL
2. Companies helping others by addressing environmental concerns or supporting important causes is called ....
   a. CSR b. GPR c. PPE
3. If you're communicating with a peer you don't know well, be sure to use their ....
   a. first name b. nickname c. abbreviations
4. .... allow visitors to contact or learn more about the people involved in a website.
   a. About link b. Contact link c. a & b
5. A rival business can post a fake .... reviews on their competitors' sites to prevent potential customers from making a purchase.
   a. positive b. negative c. none of the previous
6. .... are helpful for searching different media, such as images or videos online.
   a. Online libraries b. Online museums c. Online maps
7. .... is the program used to handle numeric data.
   a. Word b. Excel c. PowerPoint
8. .... are considered a good way to share data, especially numbers.
   a. Graphs b. Charts c. Both of them

2 Put (✓) or (✗):

1. The factors affecting climate change are considered one of the most important social issues. (   )
2. In formal situations, you should not use emojis. (   )
3. It is recommended to make your site visually appealing and user friendly. (   )
4. A product's review that's overly positive or negative should be trusted. (   )
5. One of the most famous search engines is Bing. (   )
6. Asynchronous communication does not require an instant response. (   )
7. We can use technology to solve many problems. (   )

Model Exams

Model Exam 1

1 1 b 2 c 3 b 4 a 5 a 6 b 7 a 8 b

2 1 ✓ 2 ✓ 3 ✗ 4 ✓ 5 ✗ 6 ✗ 7 ✓

Model Exam 2

1 1 a 2 a 3 c 4 b 5 b 6 c 7 a 8 c

2 1 ✓ 2 ✗ 3 ✗ 4 ✓ 5 ✗ 6 ✗ 7 ✓

Model Exam 3

1 1 b 2 b 3 b 4 c 5 a 6 c 7 c 8 c

2 1 ✓ 2 ✗ 3 ✗ 4 ✓ 5 ✓ 6 ✗ 7 ✗

Model Exam 4

1 1 c 2 a 3 a 4 b 5 a 6 b 7 c 8 a

2 1 ✗ 2 ✓ 3 ✓ 4 ✗ 5 ✗ 6 ✓ 7 ✗

Model Exam 5

1 1 a 2 b 3 b 4 a 5 a 6 b 7 a 8 a

2 1 ✗ 2 ✓ 3 ✓ 4 ✗ 5 ✗ 6 ✓ 7 ✗

Model Exam 6

1 1 c 2 a 3 b 4 b 5 a 6 a 7 c 8 b

2 1 ✓ 2 ✓ 3 ✗ 4 ✓ 5 ✓ 6 ✓ 7 ✗

Model Exam 7

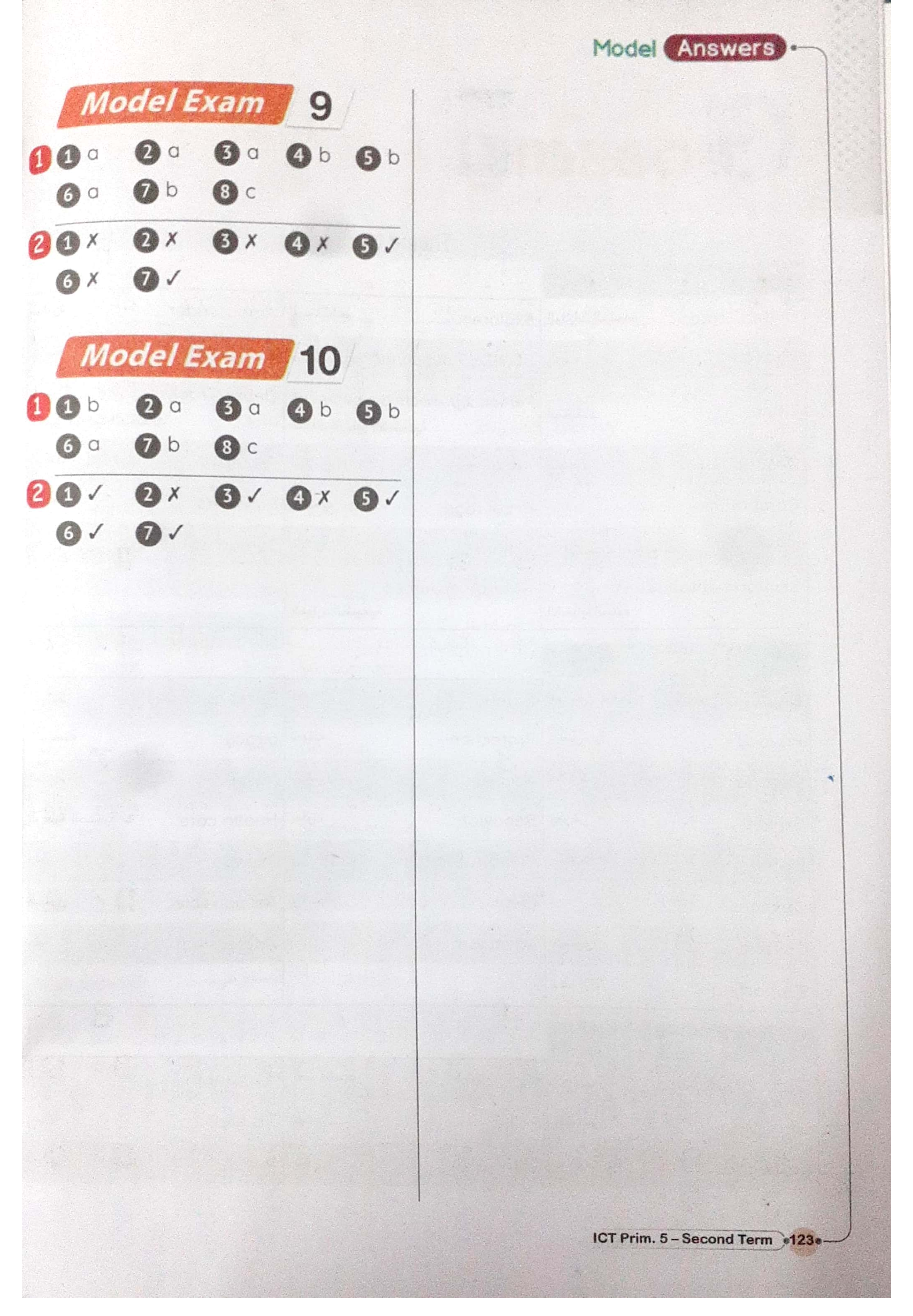
1 1 a 2 b 3 a 4 c 5 c 6 a 7 b 8 b

2 1 ✗ 2 ✓ 3 ✗ 4 ✓ 5 ✗ 6 ✓ 7 ✗

Model Exam 8

1 1 a 2 b 3 c 4 b 5 b 6 b 7 a 8 c

2 1 ✓ 2 ✗ 3 ✓ 4 ✓ 5 ✗ 6 ✓ 7 ✓



Model Exam 9

1
1. a
2. a
3. a
4. b
5. b
6. a
7. b
8. c

2
1. ✗
2. ✗
3. ✗
4. ✗
5. ✓
6. ✗
7. ✓

Model Exam 10

1
1. b
2. a
3. a
4. b
5. b
6. a
7. b
8. c

2
1. ✓
2. ✗
3. ✓
4. ✗
5. ✓
6. ✓
7. ✓

Al Faez Test model 1 Al Faez

★ First: Complete from words between brackets:

(video call – web page – United Nations – facemasks – updated)

1. When create a ....., consider font size and color for each piece.
2. Software programs often need to be ....
3. When you are on a ....., your emotions will be visible to everyone.
4. (Personal protective equipment), such as … and disposable gloves.
5. (Peg Keiner) is a Global Goals Ambassador for the …. Association Chicago Chapter.

★ Second: Put (✓) or (×):

1. In Excel to subtract, use "/". ( )
2. Part of being a good digital citizen is helping others when you're communicating. ( )
3. Do not be polite and respectful if you are communicating with an authority figure. ( )
4. Dr. Diego Ponce de Leon received his Ph.D. from Ain-Shams University-Arab Republic of Egypt. ( )
5. You could use PowerPoint to create a presentation. ( )

★ Third: Match from (A) to the suitable answer from (B):

	(A)		(B)
1	provide and access information online	A	help programs to run more efficiently
2	Updates	B	add tone and emotion, When communicating online
3	Your feelings are difficult to convey	C	from your rights as a digital citizen
4	Emojis	D	a commercial website.
5	Amazon	E	through written messages

Al Faez Test model 2 Al Faez

★ First: Choose the correct answer between brackets:

1. Group can members work together at the same time with an internet connection with ....
   (Microsoft Paint - Microsoft Excel - Microsoft Office 365)

2. If you're sending a .... to a close friend, give him time to respond before sending another message, he may be busy.
   (real time - message - recorded videos)

3. The binary number system is used to send, receive and store information on digital electronic devices such as ....
   (computers - phones - All the previous)

4. Most software programs, like Microsoft Office versions and Google Chrome, are downloaded from the ......

(Internet - software - Search engine)

5. It's important to be positive when ......

(Laptop – Internet – communicating online)

★ Second: Complete from words between brackets:

(Microsoft Paint - commercial - decimal system - responsibility - PPE)

1. She is educates third- through fifth-grade students on the impact of different types of litter, and ......, on the environment.
2. Ensure safe sharing online is ....
3. Humans use the decimal system to communicate using numbers.
4. With ...., you can save the images you create and insert them into your document.
5. The purpose of ...... websites is to sell products or services.

★ Third: Put (✓) or (×):

1. The amount of electricity used does not change throughout the day. ( )
2. For Positive Online Communication, be conversational, add warmth with familiar words, contractions and personal pronouns. ( )
3. You can't export a collection to Excel or Word. ( )

4 Asynchronous communication using digital tools such as video chats, live television shows, and instant chat rooms. ( )

5 Other tools such as vocabulary and punctuation conventions are not available in the editor. ( )

Al Faez Test model 3 Al Faez



★ First: Complete from words between brackets:

(ten numbers - Positive - Debris Tracker – share - Privacy)

1 You can .... your story in a variety of ways. You can use PowerPoint, a poster, or you can post it online as a web page.

2 .... is a digital citizen's right.

3 For .... Online Communication, use full sentences, proper grammar and correct spelling.

4 We use .... symbols to represent all possible numbers.

5 The data is stored on the ...... website and is available for anyone to download and analyze.

★ Second: Put (✓) or (×):

1 If someone needs help communicating online, don't share what you know. ( )

2 Abbreviations or nicknames are only appropriate between close friends, while communicating online. ( )

3. Microsoft Edge can help you browse, search, stream and more. (   )
4. Other tools such as vocabulary and punctuation conventions are not available in the editor. (   )
5. You can start a collection for each new name or assignment. (   )

★ Third: Arrange the steps to install a software:

(   ) A box will pop up.
(   ) Follow the instructions to finish the installation process.
(   ) Find the program online.
(   ) Click on the file, located in Downloads.
(   ) Click the download button.

Al Faez Test model 4 Al Faez

★ First: Correct the underlined words:

1. You can set up a **Microsoft Word** to be edited by numerous users, at different locations, by setting up online editing.
2. Websites are divided into **three parts**, commercial and non-commercial sites.
3. You could use **PowerPint** for a spreadsheet.
4. The **Excel** will highlight words or phrases which may be incorrect and also suggest alternatives, to help you edit your text.
5. You can export a **Office 365** to Excel or Word.

⋆ Second: Match from (A) to the suitable answer from (B):

	(A)		(B)
1	Many programs install updates automatically.	A	Reviews
2	help you to find information in less time	B	CSR
3	a way to get information about a product.	C	Icons
4	Corporate social responsibility	D	necessary
5	can be clicked to reach section or webpages.	E	Menus

⋆ Third: Choose the correct answer between brackets:

1. If you're communicating with your …… be polite and respectful.
(teacher – Father – All of the above)

2. ……. are like a light switch, the computer design is allow only two states: on and off.
(System – Computers – numbers)

3. Asynchronous communication tools include email, voice and text messages and …….
(real time – message – recorded videos)

4. Most software programs, like …………, are downloaded from the internet.
(Microsoft Office – Google Chrome – All of the previous)

5. Many programs install necessary …….. automatically.
(updates – downloaded – software)

Al Faez Test model 5 Al Faez

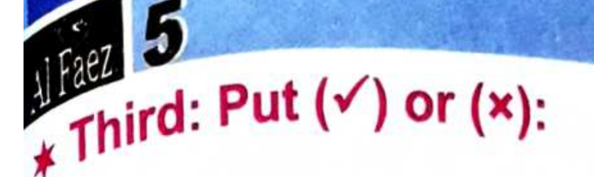
★ First: Complete from words between brackets:

(digital citizen - restart - CSR - Asynchronous - Microsoft Word)

1. You can use ….. to create a web page, choose save a file as a web page by choosing "file" then "save as" then "web page".
2. …… communication is communication that does not occur in real time and does not require an instant response.
3. I can use my rights and responsibilities as a …… to communicate with others.
4. Some major updates require a …….. on Windows PC.
5. Corporate social responsibility (…….), is the use internet to help others, and supporting important causes.

★ Second: Type the word (rights) or (responsibilities) in front of any of the following statements:

1	Ability to use the internet when you need to.
2	Ability to engage with others online.
3	Exhibit positive behavior in interactions with others.
4	Protection from piracy.
5	Respect various sources.



⋆ Third: Put (✓) or (×):

1. The Egyptian Knowledge Bank is not allow free access for all Egyptian citizens. (   )
2. Excel graphs are one example of how you can classify data. (   )
3. TV show are a good way to share data, especially numbers. (   )
4. Using digital information handling skills, you can research, collect, classify and process information . (   )
5. An effective presentation is just like your favorite TV show. (   )

Al Faez Test model 6 Al Faez



⋆ First: Correct the underlined words:

1. Software programs often need to be <u>deleted</u>
2. To check for updates, go to <u>Windows</u>→ System Update.
3. Amazon is a <u>non-commercial</u> website.
4. In Excel to subtract, use "*".
5. To create an effective presentation, in PowerPoint add <u>Picture</u> to enhance a text or image.

★ Second: Put (✓) or (×):

1. Egypt's "Go Green" initiative emphasizes each citizen's role in protecting the environment. ( )
2. The Egyptian Knowledge Bank offers insecure and not accurate sources. ( )
3. If you need to display a street, or an area map, always check online maps. ( )
4. A storyboard does not helps you organize your ideas in order. ( )
5. Websites do not include meta information. ( )

★ Third: Choose the correct answer between brackets:

1. ….. add tone and emotion. Even in more formal situations while communicating online. (Emojis – phone – Computer)
2. The decimal system has ten unique numerals ….. ((0-1) - (0-9) - (0-10))
3. …… is used to send your work to other group members or to your teacher. (Word - Email - Paint)
4. Before you start the project, discuss with your group members the format that will be used to ……... (Internet - Email - deliver information)
5. Some major updates require a …….. on Windows PC. (software - restart - Microsoft Office)

Al Faez

Test model 7



Al Faez

★ First: Put (✓) or (×):

1. Anyone can't download Debris Tracker app on her phone for free. (   )
2. Explorer Ponce de Leon, uses technology to collect data to plan for the future. (   )
3. The Egyptian Knowledge Bank (EKB) is a commercial website. (   )
4. The Egyptian Knowledge Bank (EKB) contain the world's largest collection of online educational resources. (   )
5. When creating a website, be sure to consider the photos and videos, and font size/type. (   )

★ Second: Arrange the Steps to install updates:

(   )Update and Security

(   )Windows update.

(   )Start button

(   )Settings

★ Third: Choose the correct answer from a, b, or c:

1. If you don't use official stores, only download software from …..

a) Windows   b) Android device   c) reliable sources



2 There are ….. inside the EKB website directly within a web page.

a) Search engine b) Android device c) reliable sources

3 Commercial websites include …., which can be helpful to both the business and the customer.

a) customer reviews b) Android device c) Computer (PC)

4 ………. program used to display data and information in the form of a graph.

a) Word b) presentation c) Excel

5 ……. is used to make a film from a selection of still images.

a) Animated movie d) Movie Maker c) PowerPoint

Al Faez Test model 8 Al Faez

★ First: Put (✓) or (×):

1 ExplorerPonce de Leon does not understand the importance of Planning. ( )

2 Websites can use information about the sites you visit, to place advertisements, that are geared towards your interests, age, and gender. ( )

3 The site's meta information does not allow you to read more about the site before clicking on the link. ( )

4 Maintaining a clean environment is your a social responsibility. ( )

5 A PowerPoint presentation shouldn't present take up too much time that will overwhelm the audience. (   )

★ Second: Choose the correct answer between brackets:

1 Whenever you're communicating, you should be polite. .... the recipient's feelings, even if you're upset about something.

(real time - Respect - videos)

2 Updates help .... to run more efficiently.

(updates - programs - software)

3 When you start creating a website, by **WordPress** software, choose a ..... or choose one of the software's pre-loaded templates.

(feelings - polite - blank template)

4 .... is a commercial website. (Amazon - programs - software)

5 You could use ...... for a report. (Word - presentation - Excel)

Al Faez Test model 9 Al Faez

★ First: Put (✓) or (×):

1 The purpose of non-commercial websites is to provide information or raise awareness on an issue. (   )

2 Online museums can be reference sites that allow you to view museums digitally. (   )

3 Ms. (Peg Keiner) is from Cairo in the Egyptian Arabic Republic. (   )

4 Before you start the project, do not discuss with your group members the things needed to complete the project. ( )

5 Websites are divided into three parts, commercial, non-commercial and unknown. ( )

★ **Second: Complete the following from words between brackets:**

(online libraries - View - Social responsibility - GPS - HTML)

1 .... is the language that will be displayed on a web browser.

2 Ms. Keiner took a photo of the litter and recorded where she found it location with ....

3 .... is the express your opinions in a positive way. And connect with people in person, and respect their opinions.

4 The Alexandria Digital Library, and the Egyptian Knowledge Bank are examples of reliable ....

5 In PowerPoint, to see an overview of your presentation, go to ..... then select Slide Sorter.

★ **Third: Choose the correct answer from brackets:**

1 .... software are used to create websites.

(WordPress – Egyptian – real time)

2 .... are one way you can get information about a product.

(World – Excel – Reviews)

3 Online libraries such as the ..... Library and the EKB have secure, verified information.

(Egyptian – real time – Alexandria)

4 A PowerPoint Presentation shouldn't present too much .... that will overwhelm the audience. (Internet – information – Tools)

5 ...... is real-time communication between people.

(Synchronous communication – Respect – real time)

Al Faez Test model 10 Al Faez

* First: Type the term for each of the following:

1 Is an abbreviation for (Hypertext Markup Language).

2 Are helpful for searching media (images or videos).

3 Allow you to plan your ideas and pre-visualize the results of a presentation.

4 Online maps are considered accurate and are regularly updated.

* Second: Arrange the Steps to install software on an android device:

( ) Go to the App store (Google Play stores).

( ) Find the app you're looking for and click install.

( ) Tap on the Apps icon.

Answer page (107, 108) Abril (1)

First:

(1) wind power
(2) All the previous
(3) Data systems
(4) Office 365
(5) updates

Second:

(1) ✓ (2) x (3) x (4) ✓ (5) ✓

Third:

(1) C (2) A (3) D (4) E (5) B

Answer page (108, 109) Abril (2)

First:

(1) ✓ (2) x (3) ✓ (4) ✓ (5) ✓

Second:

(1) Excel
(2) (0-9)
(3) Email
(4) Graphs
(5)(=)

Third:

(1) storyboard
(2) All of the previous
(3) ten slides
(4) Web layout
(5) poster

Answer page (110, 111) Abril (3)

First:

(1) C (2) B (3) A (4) C (5) B

Second:

(1) x (2) ✓ (3) x (4) ✓ (5) x

Third:

(1) , (4) , (5) , (2) , (3)

---------------***---------------

*** Model Exam 1 ***

First:

(1) web page
(2) updated
(3) video call
(4) facemasks
(5) United Nations

Second:

(1) x (2) ✓ (3) x (4) x (5) ✓

Third:

(1) C (2) A (3) E (4) B (5) D

*** Model Exam 2 ***

First:

(1) Microsoft Office 365
(2) message
(3) All the previous
(4) Internet
(5) communicating online

Second:

(1) PPE
(2) responsibility
(3) decimal system
(4) Microsoft Paint
(5) commercial

Third:

(1) x (2) ✓ (3) x (4) x (5) x

*** Model Exam 3 ***

First:

(1) share
(2) Privacy
(3) Positive
(4) ten numbers
(5) Debris Tracker

Second:

(1) x (2) ✓ (3) ✓ (4) x (5) x

Third: (4) , (5) , (1) , (3) , (2)

*** Model Exam 4 ***

First:

(1) Word document
(2) two parts
(3) Excel
(4) Editor
(5) collection

Second:

(1) D (2) E (3) A (4) B (5) C

Third:

(1) All of the above (2) Computers

(3) recorded videos

(4) All of the previous (5) updates

* Model Exam 5 *

First:

(1) Microsoft Word

(2) Asynchronous

(3) digital citizen

(4) restart (5) CSR

Second:

(1) , (2) , (4) rights

(3) , (5) responsibilities

Third:

(1) x (2) ✓ (3) x (4) ✓ (5) ✓

* Model Exam 6 *

First:

(1) updated (2) System

(3) commercial

(4) "-" (5) Audio

Second:

(1) ✓ (2) x (3) ✓ (4) x (5) x

Third:

(1) Emojis (2) (0-9)

(3) Email

(4) deliver information (5) restart

* Model Exam 7 *

First:

(1) x (2) ✓ (3) x (4) ✓ (5) ✓

Second: (3) , (4) , (1) , (2)

Third:

(1) C (2) A (3) A (4) C (5) B

* Model Exam 8 *

First:

(1) x (2) ✓ (3) x (4) ✓ (5) ✓

Second:

(1) Respect

(2) programs

(3) blank template

(4) Amazon

(5) Word

* Model Exam 9 *

First:

(1) ✓ (2) ✓ (3) x (4) x (5) x

Second:

(1) HTML

(2) GPS

(3) Social responsibility

(4) online libraries

(5) View

Third:

(1) WordPress

(2) Reviews

(3) Alexandria

(4) information

(5) Synchronous communication

* Model Exam 10 *

First:

(1) HTML

(2) Online libraries

(3) Storyboards

(4) Google Maps

Second: (2) , (3) , (1)



"With best wishes for success"

Al Faez



Indicative exam (A)
SECOND TERM – 5TH grade of primary school (30) marks
I.C.T

Question 1: Put the word (true) in front of the correct statement and the word (false) in front of the wrong statement as follows: (12) mark

1 - Ensuring safe sharing online is one of the responsibilities that you are committed to as a digital citizen. True
2 - You can make jokes in your communication with your teachers. False
3 - You can download the files to your device through the Egyptian Knowledge Bank for free. True
4 - Amazon is one of the commercial sites. True
5 - The collections feature in Google Chrome organizes searches in one place and on different devices. False
6- Alexandria Digital Library website includes safe and accurate information. True

Question 2 : Choose the correct answer from the following options: (6) mark

Q1: ....is one of digital tool for asynchronous communication which does not require an immediate response

A	video chats	B	E-mail	C	live tv shows

Q2: when you download software for installing. You will find the file in the .... folder.

A	Pictures	B	Documents	C	Downloads

Q3: many users around the world can edit the same document if the .... feature is enabled.

A	online editing	B	online searching	C	online sharing

Q4: Which of the following formulas is considered a correct formula for adding numbers in two cells in Excel?

A	=B2/C1	B	B2+C1	C	=B2+C1

Q5: You can insert .... to increase the effect of the text in the word program.

A	Smart art	B	Word art	C	Shapes

Q6: It may be useful to use the .... to prepare storyboards for creating an effective presentation

A	Excel	B	Word	C	PowerPoint

Question 3 : Complete the following sentences with the appropriate form in the brackets: (6) marks

(Emojis - advertisements - Social Responsibility - Html - Word press - Editor - collections)

1 - Ensure that the information you share and its purpose are clear from the conditions of .... (Social Responsibility)
2 - You can use .... only if the person you communicate with uses it first. (emojis)
3- We use programs such as .... to create websites. (word press)
4 - Websites often put.................. that match your interests, geographical location, age and gender. (advertisements)
5- To check for spelling errors. Choose the .... icon from the toolbar in the word program (editor)
6- .... is the hypertext markup language, and it is the language that will be displayed on the Internet browser. (Html)

Question 4 : connect the terms in Table (A) with the appropriate phrase in Table (B) as follows: (6) marks

Table (A)

n	terms
1	Google play store
2	Paint program
3	Autosum
4	Bing
5	movie maker
6	Synchronous connection

Table (B)

n	phrases
4	one of the most popular specialized search engines on the Internet.
6	It is appropriate if you need a quick or direct response.
1	One of the most famous official application stores for Android devices.
2	With it You can create, edit and save images.
3	A feature that enables you to automatically adding cells in Excel.
5	Enables you to create a movie from a collection of still images.



Indicative exam (B)
SECOND TERM - 5TH grade of primary school (30) marks
I.C.T

Question 1: Put the word (true) in front of the correct statement and the word (false) in front of the wrong statement as follows: (12) mark

1- You must ensure that the sources of information you use are accurate and easy to understand. True

2- When sending a message, state at the end the reason that prompted you to send the message. False

3 - The Egyptian Knowledge Bank contains material that are subject to copyright. True

4 - Reviews and ratings help you decide whether or not to buy a particular product. True

5 - It is preferable that the number of slides in the presentation up to (20) slides only False

6- You can save the word file as a web page by choosing Web page while saving. True

Question 2 : Choose the correct answer from the following options: (6) mark

Q 1: The .... feature in Microsoft Edge organizes the search in one place and on different devices.

A	collections	B	reading mode	C	family settings

Q2: To view a street while going on a school trip, you must use ....

A	online libraries	B	online maps	C	online museums

Q3: When you send a message to a close friend, he needs time to respond, so you have to be ....

A	polite	B	clear	C	patient

Q4: To open the task manager in the computer, press and hold the .... buttons together

A	Ctrl+shift+Del	B	Ctrl+Alt+Del	C	Enter+Alt+Del

Q5 : .... can be used to send your work to other individuals within the project workgroup

A	E-mail	B	instant messaging	C	video chats

Q6: To add a title to a graph or chart from the toolbar - Chart Design and choose ....

A	Quick Layout	B	Format	C	Add a chart element

Question 3 : Complete the following sentences with the appropriate form in the brackets: (6) marks

(storyboards - Subheadings - presentations - Egyptian Knowledge Bank - text messages - rights - Responsibilities)

1- From the .... that you have as a digital citizen, the protection against piracy. (Rights)

2- It is difficult to convey feelings and emotions through .... sometimes. (Text messages)

3- The .... site is an example of reliable digital library sites on the Internet. (Egyptian Knowledge Bank)

4- If you are using................, it gives you the option to use different background colors. (PowerPoint)

5- .... allows you to plan your ideas and pre-visualize the results of a presentation. (storyboards)

6-...............break up information and allow your audience to see what a section of your story is about. (Subheadings)

Question 4 : connect the terms in Table (A) with the appropriate phrase in Table (B) as follows: (6) marks

Table (A)

n	terms
1	Asynchronous communication
2	Amazon
3	binary system
4	Office 365
5	Google maps
6	Microsoft Edge

Table (B)

n	phrases
2	It is an example of commercial sites and its purpose is to sell products.
6	A web browser that accompanies Microsoft Windows and has many features.
5	It can provide clear and accurate directions to the required places.
1	It is useful when writing about something serious or complex issues that need thinking.
3	A system that a computer uses to store data most efficiently.
4	A program that allows more than one user to work on a document at the same time.



Indicative exam (C)
SECOND TERM – 5TH grade of primary school (30) marks
I.C.T

Question 1: Put the word (true) in front of the correct statement and the word (false) in front of the wrong statement as follows: (12) mark

1 – provide and access information online is one of your responsibilities as a digital citizen. False
2 - You can use emojis at any time through official communication. False
3 - To automatically add numbers in cells, select them and then choose autosum from the main page. True
4 - Graphs and charts are a good way to share data, especially numbers. True
5 - The storyboard helps you organize your ideas in a sequence and tell the story in a simple way. True
6- The size of the text on the web page must be appropriate and smaller than the subheadings. True

Question 2 : Choose the correct answer from the following options: (6) mark

Q1: .... Helps you in finding information, as it includes clear titles and content information .

A	Menus	B	search engines	C	icons

Q2: .... Helps customers in making a decision to buy a specific product or not.

A	reviews and ratings	B	advertisements	C	prices

Q3: Among the advantages of the........... browser is the ability to export collections to other applications such as Word and Excel

A	Google Chrome	B	Microsoft Edge	C	Internet Explorer

Q4: ....helps you to search for different media such as pictures and videos online.

A	online museums	B	online maps	C	online libraries

Q5: One of the digital tools for synchronous communication .... which is during real time between people.

A	E-mail	B	recorded video clips	C	instant chat rooms

Q6: The binary system uses the two values .... to express the numbers in it.

A	(1,0)	B	(1,1)	C	(1,2)

Question 3 : Complete the following sentences with the appropriate form in the brackets: (6) marks

(movie maker - slide sorter - responsibilities - rights - heading – E-mail - excel)

1- Respecting the privacy of others is one of the most important .... as a digital citizen. (responsibilities)
2- .... is considered one of the digital tools that are used to send a document. (E-mail)
3- You can use the .... program to collect numeric information. (excel)
4 - You can use the .... program to create a movie from a collection of still images. (movie maker)
5 -.............. Helps you to get an overview of your presentation. (slide sorter)
6- .... should be in a large font and should be noticeable on the web page. (heading)

Question 4 : connect the terms in Table (A) with the appropriate phrase in Table (B) as follows: (6) marks

Table (A)

n	terms
1	Refinements
2	meta information
3	Recorded videos
4	positive phrases
5	storyboard
6	Non-commercial site

Table (B)

n	phrases
4	How are you ? I liked your ideas. Have a good weekend!
6	Its purpose is to provide information or awareness about an issue.
1	punctuation conventions and vocabulary in Microsoft Editor.
2	It gives you an opportunity to read about the site before visiting it.
3	A digital tool for asynchronous communication.
5	It tells the story you want in a simple way and provides an organized presentation.